

**SUMMARY REPORT
OF COUNCIL ACTION TAKEN AT THE JUNE 2, 2009, REGULAR MEETING**

This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, Linda Norman, Terence Pratt, and Darold Smith.

Mayor Joens called the meeting to order at 6:00 p.m.

CALL TO THE PUBLIC

There were no comments from the public.

REVIEW OF COUNCIL MEETING PROTOCOL BY MAYOR JOENS

Mayor Joens reviewed the protocol to be used by Council Members when wishing to speak and/or comment on items being deliberated by the Council during Council meetings.

APPROVAL OF MINUTES—WORK SESSION OF APRIL 28, 2009 AND MAY 12, 2009, & REGULAR MEETING OF MAY 19, 2009

The minutes were unanimously approved with corrections made by Mayor Joens of adding “Sawmill Road” to the last sentence of the fourth paragraph on page 14 of the May 12 minutes, and at the end of the long paragraph on page 2 of the May 19 minutes adding the name of “Larry Wright” to the list of firefighters recognized by the American Legion.

CONSENT AGENDA—No items.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

APPROVAL OF THE ARCHITECTURAL DESIGN SCOPE OF WORK FROM BURNS, WALD-HOPKINS, SHAMBACH (BWS) ARCHITECTS FOR DESIGN SERVICES FOR THE NEW UTILITY/POLICE DEPARTMENT COMPLEX PROJECT

The Council unanimously approved the architectural design scope of work from Burns, Wald-Hopkins, Shambach architects in the amount of \$54,063 for the utility department, \$69,264 for the Cottonwood police department, and \$7,372 for an outside police agency.

This design work is for renovation of the Foxworth-Galbraith building the city purchased for use as the utility billing office, staff headquarters and equipment yard. In addition, the Cottonwood Police department will locate a police evidence impoundment storage facility along with an office area at the same complex, and an outside police agency will occupy a portion of the utility office. The outside police agency will reimburse the City for their portion of both the design and construction costs.

AWARD OF BID FOR JOB ORDER CONTRACTING SERVICES FOR A SEWER LATERAL FOR WELL

NUMBER 5

The Council unanimously approved the underground job order contracting bid for installation of a sanitary sewer line to well five to Arizona Northern Equipment in the amount of \$51,000.

APPROVAL OF THE PURCHASE AND SALE AGREEMENT FOR THE SPRING CREEK LAND COMPANY, LLC., WATER SYSTEM

The Council unanimously approved an Asset Purchase and Sale Agreement for the Spring Creek Land Company water system for \$825,000.

RESOLUTION NUMBER 2438—APPOINTING A MEMBER TO THE BOARD OF ADJUSTMENT

The Council unanimously approved Resolution Number 2438, appointing Jean Wilder to the Board of Adjustment.

RESOLUTION NUMBER 2439—APPOINTING A MEMBER TO THE PLANNING & ZONING COMMISSION

The Council unanimously approved Resolution Number 2439, appointing Judd Wasden to the Planning & Zoning Commission.

RESOLUTION NUMBER 2440—DECLARING A PUBLIC RECORD THAT CERTAIN DOCUMENT ENTITLED "SECTION 303. ZONING CLEARANCE" PERTAINING TO THE CITY'S ZONING ORDINANCE

The Council unanimously approved Resolution Number 2440, which declares the document entitled Section 303. Zoning Clearance, a public record.

ORDINANCE NUMBER 546—DELETING SECTION 303. PLAN REVIEW, OF THE CITY'S ZONING ORDINANCE AND ADDING A NEW SECTION 303. ZONING CLEARANCE; FIRST READING

The first reading of Ordinance Number 546 was held. This Ordinance will adopt changes to the city's Zoning Code by deleting the current Section 303. Plan Review and replace it with a new Section 303. Zoning Clearance. The second and final reading of Ordinance Number 546 will be held at the June 16, 2009, regular council meeting.

The purpose of a zoning clearance is to allow the Zoning Administrator (or his designee) to make a finding that a proposed development, activity or use is in conformity with the intent and provisions of the Zoning Ordinance and all other applicable City codes and ordinances.

COUNCIL CONSENSUS OF SUPPORT FOR ESTABLISHING THE STATE ROUTE 260 HIGHWAY CORRIDOR AS THE MOST SIGNIFICANT AND NEEDED ROAD IMPROVEMENT PROJECT FOR OUR REGION

The Council unanimously approved writing a letter for the Mayor's signature indicating the City of Cottonwood supports a four lane widening project on SR 260 from Thousand Trails to I-17, as

requested of the local jurisdictions by Supervisor Davis at the May 27, 2009, Verde Valley Transportation Planning Organization.

CANVASS OF THE MAY 19, 2009, GENERAL ELECTION

The Council unanimously approved canvassing the city's general election held May 19, 2009, which shows that the city's Proposition 100 (Home Rule question) passed with 1,082 yes votes and 644 no votes.

RESOLUTION NUMBER 2441--DECLARING AND ADOPTING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 19, 2009

The Council unanimously approved Resolution Number 2441, which declares and adopts the results of the general election held on May 19, 2009.

APPOINTMENT OF COUNCIL REPRESENTATIVES AND ALTERNATE REPRESENTATIVES TO REPRESENT THE CITY ON VARIOUS COMMITTEES RELATED TO INTERGOVERNMENTAL/REGIONAL MATTERS

The Council unanimously approved the appointment of members of the Council to represent the city on various committees related to intergovernmental/regional matters.

CONSIDERATION OF APPOINTMENT OF A VICE MAYOR

The Council unanimously approved appointing Karen Pfeifer as the Vice Mayor.

CONSENT OF THE COUNCIL FOR THE MAYOR'S ABSENCE FROM THE CITY FOR MORE THAN FIFTEEN DAYS

The Council unanimously approved the absence of Mayor Joens from the city for more than 15 days (as required by the city's Municipal Code) due to her vacation.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the claims and adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 8:13 p.m.